



CAIS Geochronology Lab International Shipping Instructions

Required Documentation

Due to changes in U.S. trade policy, all international shipments must include a detailed sample description, HTSUS code, and Declared value. Generic descriptions (e.g., “scientific samples, no commercial value”) are no longer acceptable and may cause delays or returned shipments.

To facilitate documentation, the required information is now part of the sample submission form. It can also be included on a separate inventory prepared by the sending institution.

SAMPLE INVENTORY: All samples are for scientific study.							For international shipments to CAIS See instructions	
UGAMS # CAIS use only	Sample ID	Collection Type Archaeological, geological, etc.	Sample Description and Composition	Quantity (mg/g)	Estimated Age	Potential Contaminants	HTS Code	Declared value
Example 1	9CHI-EU99-21	Archaeological	Animal bone tool	5 g	AD 1100	Acrylic glue	9705.10.0010	\$1
Example 2	CSZ Burial 4a	Anatomical	Human femur fragment	5 g	Holocene	Elmer's glue	9705.22.0000	\$1

- Description of the goods:
 - What is it? (e.g. preserved zoological, botanical, mineralogical, anatomical, paleontological specimens)
 - What is it made of? (e.g. bone, charcoal, shell)
 - What is it intended for? (scientific research and radiocarbon dating).
- Common HTS Codes – most samples will be classified under HTS 9705 (scientific or collectors' specimens of zoological, botanical, mineralogical, anatomical, archaeological, or paleontological interest):
 - Anatomical/paleontological/zoological/botanicals/mineralogical interest:
 - 9705.21.0000** Human specimens and parts
 - 9705.22.0000** Extinct or endangered species and parts
 - 9705.29.0000** Other
 - Archaeological/ethnographic/historical interest:
 - 9705.10.0010** Articles of archaeological interest
 - 9705.10.0020** Articles of ethnographic interest
 - 9705.10.0090** Other collections of historical interest
- Declared value -- If the items being tested were purchased, the purchase price should be listed. Otherwise, the items have no commercial value, and the proforma invoice can provide a nominal value, e.g., \$1.

Recommended Shipping & Customs Instructions

- Preferred Courier: FedEx is strongly recommended; DHL is also acceptable.** Other couriers have a higher risk of delays, returns, or shipment loss during customs clearance, and charge higher fees for customs processing.
- Optional Import Assistance:** CAIS has partnered with **Baker Logistics Consulting Services** to provide concierge customs brokerage support. This service can help streamline importation, reduce delays, and address customs-related challenges. Clients who anticipate difficulties with the import process are encouraged to utilize this service. Additional fees will apply. Contact Baker Logistics (uga@bakerlcs.com) for more information.
- Shipping Address:** To facilitate customs processing, use the following contact details:

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Athens, Georgia, 30602 USA
cais@uga.edu | Phone: +1 (706) 542-1395